

U.S. DEPARTMENT OF JUSTICE
OFFICE ON VIOLENCE AGAINST WOMEN (OVW)



Solicitation to Apply Pre-Application Webinar

OVW Fiscal Year 2020

**Grants to Tribal Governments to Exercise Special
Domestic Violence Criminal Jurisdiction**

<https://www.justice.gov/ovw/open-solicitations>

OVW OVERVIEW

The mission of OVW is to provide federal leadership in developing the national capacity to reduce violence against women and administer justice for and strengthen services to victims of domestic violence, dating violence, sexual assault, and stalking.

<https://www.justice.gov/ovw>



VAWA DISCRETIONARY GRANTS

Abuse in Later Life

Campus

Consolidated Youth and Engaging Men

Culturally Specific Services Program

Improving Criminal Justice Responses

Justice For Families

Legal Assistance for Victims

Outreach and Services to Underserved Populations

Rural Program

Sexual Assault Services – Culturally Specific

Transitional Housing

Violence Against Women with Disabilities

Tribal Specific Grant Programs –
Tribal Governments, Tribal Sexual Assault Services, Tribal Jurisdiction

OVW TRIBAL AFFAIRS DIVISION

- Government-to-Government Consultation on VAWA
Consultation reports: <https://www.justice.gov/ovw/tribal-consultation>
- Coordination with other federal departments and offices on violence against Indian women issues
- Partnership with NIJ for the National Baseline Study
- 904 Task Force – <https://www.justice.gov/ovw/section-904-task-force>
- Tribal Specific Training and Technical Assistance (TA)

OVW TRIBAL SPECIFIC GRANT PROGRAMS

- Tribal Coalitions
- Tribal Governments (*CTAS PA# 5*)
- Tribal Sexual Assault Services (*TSASP*)
- Grants to Tribal Governments to Exercise SDVCJ (*Tribal Jurisdiction Program*)
- Tribal SAUSA Fellowship Program

ABOUT THE OVW TRIBAL JURISDICTION PROGRAM

- Created in FY 2016
- Program is designed to assist Indian tribes, with jurisdiction over Indian country, to plan for and exercise Special Domestic Violence Criminal Jurisdiction (SDVCJ)
- Provides monetary and technical support for activities across the planning, implementation, and exercising phases
- The program encourages collaborations and coordinated involvement of the entire tribal criminal justice system including victim service providers
- 25 tribes currently funded

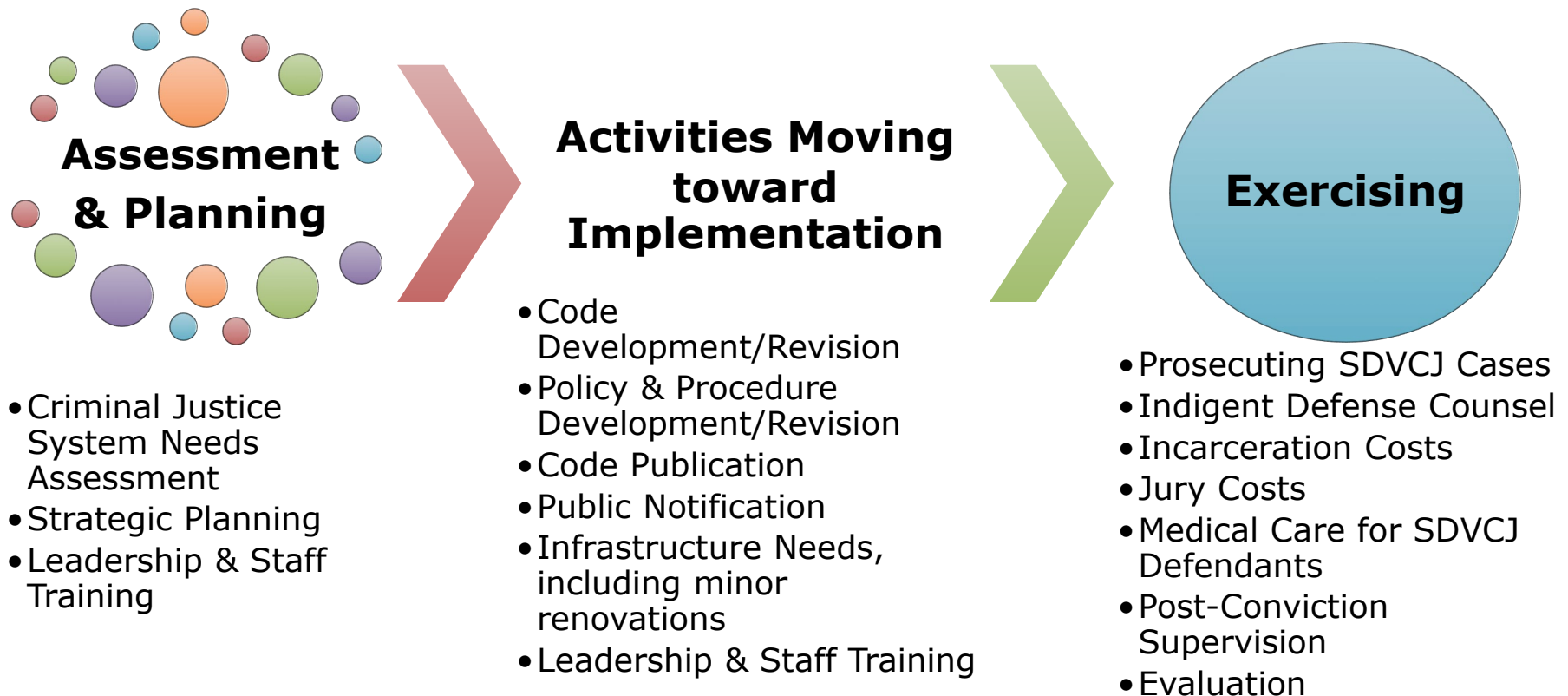
OVW TRIBAL JURISDICTION PROGRAM

PURPOSE AREAS

1. To **strengthen tribal criminal justice systems** to assist Indian tribes in exercising SDVCJ, including:
 - A) law enforcement.
 - B) prosecution.
 - C) trial and appellate courts.
 - D) probation systems.
 - E) detention and correctional facilities.
 - F) alternative rehabilitation centers.
 - G) culturally appropriate services and assistance for victims and their families.
 - H) criminal codes and rules of criminal procedure, appellate procedure, and evidence.
2. To **provide indigent criminal defendants with the effective assistance of licensed defense counsel**, at no cost to the defendant, in criminal proceedings in which a participating tribe prosecutes a crime of domestic violence or dating violence or a criminal violation of a protection order.
3. To **ensure that**, in criminal proceedings in which a participating tribe exercises SDVCJ, **jurors are summoned, selected, and instructed** in a manner **consistent with** all applicable **requirements**.
4. To accord victims of domestic violence, dating violence, and violations of protection orders rights that are similar to the **rights of a crime victim** described in section 3771(a) of Title 18, consistent with tribal law and custom.

RANGE OF PROJECTS

Not limited to tribes that are already exercising or immediately prepared to exercise SDVCJ upon receiving funding. OVW will consider applications from tribes at any phase.



PROHIBITED ACTIVITIES AND ACTIVITIES REQUIRING PRIOR APPROVAL

Prohibited Activities

- Activities that Compromise Victim Safety and Recovery and Undermine Offender Accountability
- Out-of-Scope Activities
 - Research projects
 - Prosecuting cases of sexual assault that do not involve spouses, intimate partners, or dating partners.
 - Prosecuting cases that do not involve domestic violence, dating violence, and/or violations of a protection order.
 - Purchase or lease of vehicles.

Activities Requiring Prior Approval

- Surveys
- Renovations
- Prosecution or incarceration of non-Indian defendants

FEDERAL AWARD INFORMATION

Funding Type:	Grant
Estimated Total Funding:	\$4,000,000
Expected Number of Awards:	10
Award Ceiling:	New – \$450,000 Continuation – \$300,000
Award Floor:	N/A
Average Projected Award Amount:	\$400,000
Length of Award Period:	New – 36 months Continuation – 24 months

At the end of the initial 36-month award period, grantees may be eligible to receive 24 months of additional funding to continue their projects.

APPLICANTS

- **Eligible Applicants:** Indian tribal governments that have jurisdiction over Indian country.
 - **New:** Applicants that have never received funding under this program.
 - **Continuation:** Applicants that have an existing award under this program. Continuation funding is not guaranteed.
- ***Continuation applicants with 50% or more of funds remaining in the existing award, as of March 31, 2020, without adequate justification may not be considered for funding, or may receive a reduced award amount if selected for funding in FY 2020.

PROGRAM REQUIREMENTS – POST-AWARD

- ✓ **ITWG** and OVW training and technical assistance participation.
- ✓ **MOU/IMOU** required partners
 - Tribal Leadership
 - Tribal Court
 - Prosecutor
 - Law Enforcement
 - Tribal Attorney/General Counsel
 - Victim Services Provider
- ✓ **Planning period** which includes submitting grant documentation that is not being required at the time of application.
- ✓ Submission and approval of the **SDVCJ readiness certification**, if applicable.



QUESTIONS

APPLICATION CONTENTS

Applications that do not include the following three documents will be **eliminated from consideration** prior to peer review.

- ✓ Project Narrative
- ✓ Budget Detail Worksheet and Narrative
- ✓ Tribal Resolution or Other Document(s) Demonstrating Authority to Apply

Additionally, the following three documents should be created and attached to your application package:

- ✓ Summary Data Sheet
- ✓ Proposal Abstract
- ✓ Pre-Award Risk Assessment

The following two documents will be generated electronically as part of the application submission process:

- ✓ Application for Federal Assistance: SF 424
- ✓ Standard Assurances & Certifications

Do not submit documents in addition to those specified in the solicitation.

Summary Data Sheet

- 1 to 4 pages; single or double-spaced.
- No need to present information in narrative form.
- **Summary of Current and Recent OVW Projects and Summary of Current or Pending Non-OVW Grants to do the Same or Similar Work** (if applicable) should be provided using the table template examples at the link in the solicitation.
- Respond to each question and provide all the requested information even if you have answered it elsewhere or it does not apply to you.


Proposal Abstract

- Not scored
- 2 pages maximum, can be single or double-spaced
- Provide a short and accurate summary of the proposed project. This is the **who will do what, where, when, and how** synopsis of the proposed project.
- Applicants should not summarize past accomplishments in this section.



PROJECT NARRATIVE - GENERAL NOTES

- 20 pages maximum – Double-spaced – Pay attention to formatting
- Use the headers and section titles provided.
- Address each of the bullets listed.
 - If something does not apply – state that and provide an explanation.
 - If you do not have the data requested – state that and provide an explanation.
- If the data information is easier to present in a table/chart format, that's fine. Be sure to include **all** the data requested or provide discussion as to why the data is not included.
- **Respond to each item in the section it appears** in even if you feel like you have answered the same question elsewhere in the application.
- Use local data and anecdotal evidence whenever possible. Tell your tribe's truth. **We know what national statistics say about domestic violence – What is happening in your community?**



PROJECT NARRATIVE – INITIAL ASSESSMENT

- Describe your community – Strengths, Resources, Challenges, and Needs – Paint the picture.
- Demonstrate an understanding of domestic violence in your community, the efforts the community is currently engaged in, the gaps, and **the need for this project to happen to increase victim safety and recovery and hold offenders accountable.**
- Demonstrate you have **done a thorough assessment** of your tribal community and your existing justice system **in the context of preparedness to plan, implement, and exercise SDVCJ.**
- **Provide a clear understanding of your criminal justice system** – where the strengths lay, where the gaps are, etc.

PROJECT NARRATIVE – WHAT WILL BE DONE

- Clearly and succinctly present the **project goals, objectives, and activities**.
 - Ensure your project goals are easily linked to one or more of the purpose areas under program scope.
 - If the goals/objectives/activities are easier to present in a table/chart format, that's fine – be sure to include all the information necessary to demonstrate solid plan.
- **Clearly link** the goals/objectives/activities to the gaps/needs identified in the previous section. **Build upon and leverage existing strengths and resources.**
- Include **data collection and evaluation** methods. How will you know you are successful? What are your benchmarks?
- How are you ensuring **accessibility** for persons with disabilities or who are Deaf or hard of hearing?

- ✓ Make sure to include Mandatory Program Requirements
- ✓ And DO NOT include Out-of-Scope or Activities that May Compromise Victim Safety



PROJECT NARRATIVE – WHO WILL IMPLEMENT

- **Demonstrate capacity and expertise of project staff and MOU/IMOU partners** to ensure successful implementation of the project.
- Identify (by name and position) all MOU/IMOU partners, key staff, and consultants that will implement the proposed project.
 - Required project partners are: tribal leader, judge, prosecutor, general counsel/tribal attorney, law enforcement, and victim service provider.
 - For Key Staff and Consultants: If the position is proposed or currently vacant, indicate the qualifications and duties of the position.
 - Resumes or draft position descriptions for key positions can be included with the application package but are not required at this point.
- Victim Services partnership – represents the “victims’ voices” at the table.



DOCUMENT(S) DEMONSTRATING AUTHORITY TO APPLY

- Valid **Tribal Resolution**; OR
- **Letter on tribal letterhead**, signed by the chief executive officer of the governing body of the tribe (e.g., the tribal chairperson, president, governor, principal chief, or other equivalent official).
- Address each of the six elements identified in the solicitation.
- **Applications without the Document(s) Demonstrating Authority to Apply attached to the application will not be considered for funding.**



QUESTIONS



BUDGET DETAIL WORKSHEET AND NARRATIVE

- No page limit. Can be single-spaced.
- **New Applicants:** Submit one budget for up to \$450,000 for the entire 36-month project period (not per year).
- **Continuation Applicants:** Submit one budget for up to \$300,000 for the entire 36-month project period (not per year).
- Follow the sample Budget Detail Worksheet and Narrative format (see link in solicitation).
- Must be a logical connection between the activities in the project narrative and what is included in the budget.
- Must include a budget narrative description for each line item- budget analysts won't read the project narrative.
- Applicants can include up to **20% of the total requested budget for medical care costs** of incarcerated SDVCJ defendants.

MORE ON BUDGET DETAIL WORKSHEET & NARRATIVE

Accessibility

- The budget must include funds or demonstrate other resources to ensure access to program services for individuals with disabilities, Deaf or hard of hearing individuals, and persons with limited English proficiency.

Travel Set-Aside The budget must include required OVW travel set-aside

- **New Applicants:** \$30,000 for the entire 36 months.
- **Continuation Applicants:** \$15,000 for the entire 24 months.

Food and Beverage Costs

Food and beverage costs are generally not allowable except in the case direct victim services.

Matching Funds

This program does not require matching funds, please DO NOT include matching funds.

GRANTS FINANCIAL MANAGEMENT DIVISION

- Pre-Award Risk Assessments
- Summary Data Sheets
 - Single Audit (threshold and fiscal year)
- Financial Accounting Practices
 - Ten questions; Multiple parts to each question
 - Most Common issues:
 - Brief list of policies and procedures not provided
 - Budgeted vs. Actual process not provided
 - Record Retention policy not provided
 - Knowledge of rules and regulations

GRANTS FINANCIAL MANAGEMENT DIVISION - RESOURCES

- Creating a Budget: Training for OVW Applicants
<https://www.justice.gov/ovw/resources-applicants>
- Uniform Guidance - 2 CFR Part 200
- DOJ Financial Guide
<https://ojp.gov/financialguide/doj/index.htm>
- Program Specific Solicitation
<https://www.justice.gov/ovw/open-solicitations>

GRANTS FINANCIAL MANAGEMENT DIVISION – CONTACT INFORMATION

OVW GFMD Helpdesk

1-888-514-8556

Fax: 202-514-7045

OVW.GFMD@usdoj.gov



QUESTIONS

HOW TO APPLY

- Please read this section of the solicitation carefully.
- This section details the registration process and explains OVW's policy for applicants without internet access, on duplicate applications, experiencing unforeseen technical issues, late submissions, and extraordinary natural or manmade disasters, how to download and submit a grant application package among other important application submission items.
- Failure to begin the registration or application process in a timely manner is not an exception for which OVW can approve late submission.

APPLICATION REVIEW

Peer Review – Multi-disciplinary group of experts with knowledge of violence against women issues and providing culturally-based and relevant services to review the applications against the selection criteria outlined in the solicitation. Peer review panels can be external, internal, or a combination of both.

Programmatic Review - After peer review, OVW will do a programmatic review, which consists of assessing applications for scope, activities that compromise victim safety and, if applicable, past performance. OVW reserves the right to deduct points for applications that propose:

- Activities that compromise victim safety and recovery (deduct up to 25 points.)
- Out-of-scope activities (deduct up to 25 points)
- Past performance review (deduct up to 25 points)
- Formatting and Technical Requirements (deduct up to 5 points)

Applications with the highest composite scores will be considered for funding.

... AND FINALLY ...

- Start early – You know your internal processes. How long will you need to get the Document(s) Demonstrating Authority to Apply through your internal processes? What about engaging your key partners to ensure they are on board to do this systems-level work?
- Thoroughly read the entire solicitation.
- Use the Application Checklist.
- Clearly and simply label electronic files such as “TribeName_Project Narrative” or “FY20_TribalJurisdiction_TribeName_Resolution”
- The samples and resources have been provided to help you develop your application. Please use them! <https://www.justice.gov/ovw/resources-applicants>

IMPORTANT

<i>Letter of Registration:</i>	January 24, 2020 <i>Optional, but strongly encouraged</i> – Submit a letter of registration to OVW.TribalAffairs@usdoj.gov . Assures your tribe is well positioned to successfully submit a complete application by the due date by affirming registrations with DUNS, SAM, and Grants.gov.
<i>Registration Deadline for DUNS/SAM/Grants.gov:</i>	January 24, 2020
<i>Deadline for Applications:</i>	February 12, 2020 – 11:59 p.m. E.T.
<i>Where to find the Solicitation:</i>	https://www.justice.gov/ovw/open-solicitations
<i>Questions?</i>	OVW.TribalAffairs@usdoj.gov or (202) 616-0039 or OVW main telephone number (202) 307- 6026
<i>Tribal Affairs Division staff contacts for this program:</i>	Rebekah Jones, Grant Program Specialist Rebekah.Jones@usdoj.gov Chris Alston, Program Assistant Christopher.Alston@usdoj.gov