

Registering for an NCAI Conference Online – Groups/Someone Else

Registering for a conference with our new online system is simple and beneficial. Here are a few steps to make registering online easy for you!

1. Go to www.ncai.org and select the “Conference and Events Tab” then “NCAI Events”

National Congress of American Indians

Tribal Directory • About Tribes • Get Involved • Policy Research Center

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POLICY ISSUES RESOURCES CONFERENCES & EVENTS INITIATIVES NEWS & UPDATES NATIVE YOUTH ABOUT NCAI MEMBERSHIP

Welcome to NCAI

The National Congress of American Indians, founded in 1944, is the oldest, largest and most representative American Indian and Alaska Native organization serving the broad interests of tribal governments and communities.

More About NCAI >

NCAI Events

Tribal Consultation Events

National Events

Youth Events

Event Archives

Calendar View

Event Search

Access to Elections & Voter Registration a "Civic Emergency"

Citing a new report, NCAI President Jefferson Keel outlined steps for Indian Country to address Native voter access.

Read the Press Release

Initiatives View All > News View All > Events View All >

2. After clicking on the event you wish to attend click the “Register Now” link:

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Home > Conferences & Events > Event

NCAI 69th Annual Convention and Marketplace

Hotel Information

Marketplace Exhibitors

Youth Commission

Golf Tournament

Agenda Details

Sponsors

Date: Oct 21, 2012 - Oct 26, 2012

Where: Sacramento, California

Register Now >>

Download to Calendar

Google Calendar Outlook iCal

Registration Information

Register online or by using our downloadable form.

Update or apply for membership or tribal membership.

Important Deadlines

Discounted Registration Deadline: Friday, September 28, 2012

Online Registration Deadline: Friday, October 5, 2012 - Following this date you may register on-site at the Annual Convention.

Resolution Deadline: Friday, September 28, 2012 (3)

About the Event:

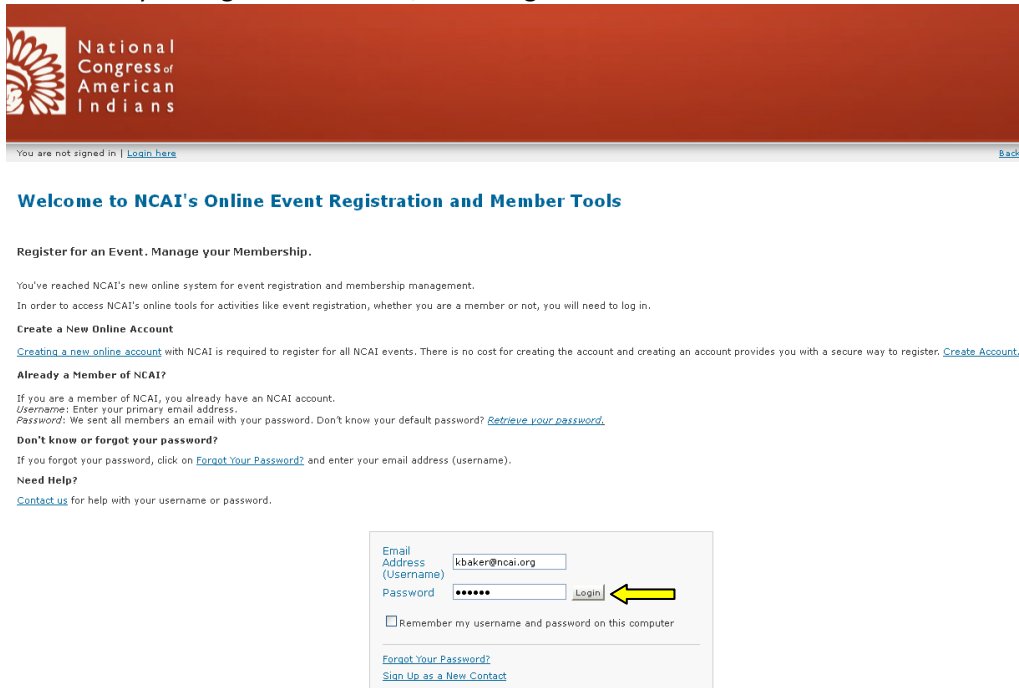
Our Rights; Our Sovereignty

NCAI and the California tribes will host the organization's 69th Annual Convention & Marketplace in Sacramento, California this October. This year's Annual Convention will also host a Constitutional review

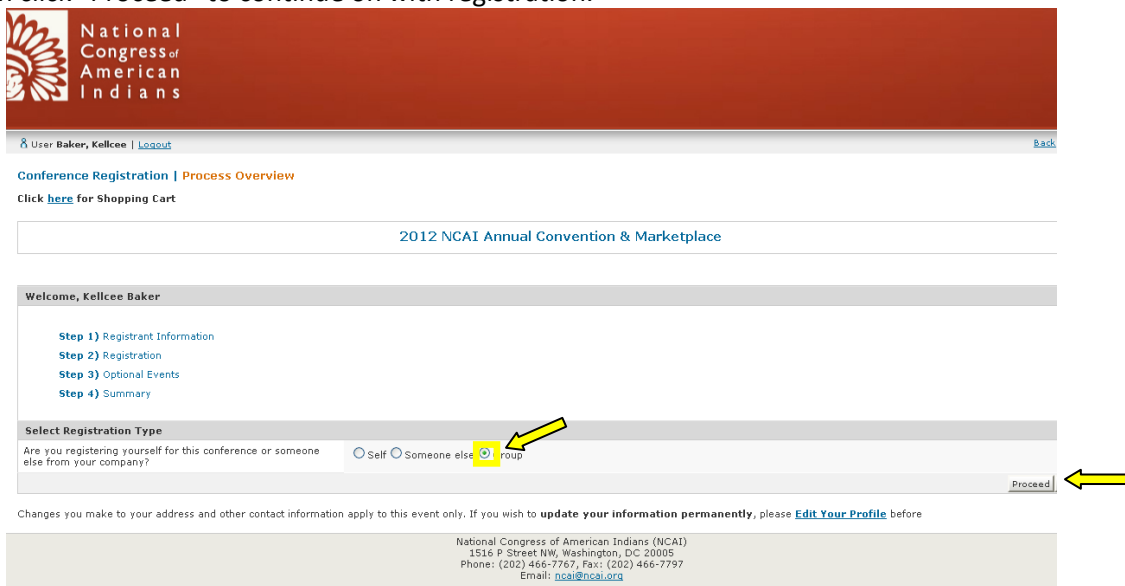
3. After clicking “Register Now” you will be directed to the online registration system. Here you will log in using your username and password. These were sent to you in an email from NCAI when the new system was announced.

Can’t remember them? Don’t worry, we have you covered. Simply click the “Forgot Your Password?” link and follow along as prompted. You can also register has a “New Contact.”

Once you have all of your log in information, click “Log In.”



4. The next screen will give you an overview of the registration process, the option to view your shopping cart and to select if you are registering yourself or someone else. Make sure to select “Group” and then click “Proceed” to continue on with registration.



5. Search Tribe or Organization: Type in the tribe/group name in Company and fill out the information below. Note that not all information fields have to be populated, it will search for any matches, letting you select your group from a list. Once you find your company makes sure to select the bubble next to it and click “Select Company” to continue. *Note – if registering for Someone Else you will be asked to look up the person by their name or other identifying information and then follow the same process below.

National Congress of American Indians

User: Baker, Kellcee | Logout

Group Registration | Search Tribe or Organization

Use the search fields below to locate the company that all registrants belong to. You'll be able to select registrants from this company's roster.

Conference Name: 2012 NCAI Annual Convention & Marketplace

Search Criteria

Type of search: All Any

Company: National Congress of A

City: Washington

State: DC

Key Contact - Last Name: []

Search

Search Results

Select	Company	City	State	Primary Contact
<input checked="" type="radio"/>	National Congress of American Indians	Washington	DC	Johnson Pata, Jacqueline

Select Company

National Congress of American Indians (NCAI)
1516 P Street NW, Washington, DC 20005
Phone: (202) 466-7767, Fax: (202) 466-7797
Email: ncai@ncai.org

6. Select Group Registrants: Select members of the tribe/organization that you wish to register then click “Proceed to Register” to continue. *Note: You can add individuals to the roster if they are not listed by clicking “Add individual to roster” and populating the information fields. **Note: If a member is already registered it will say “Already Registered” or “Registration Pending” in the “Registration Status” column.

National Congress of American Indians

User: Baker, Kellcee | Logout

Group Registration | Select Group Registrants

The following individuals are listed as a part of the selected company's roster.

Conference Name: 2012 NCAI Annual Convention & Marketplace

Name of the Company: National Congress of American Indians

Key Contact: Johnson Pata, Jacqueline

Search Results

Name	Price Level	Register	Registration Status
Aaxeman, Nketa	Member	[S]	
Baker, Kellcee	Non-Member	[S]	
Beetsa, Derrick	Member	[S]	
Black, Sherry	Member	[S]	
Branson, Terra	Non-Member	[S]	
Caldwell, Janice	Non-Member	[S]	
Daulton, Christina	Non-Member	[S]	
Deal, Tonya H.	Non-Member	[S]	
Dosssett, John	Member	[S]	
Ebarb, Amber	Non-Member	[S]	
Gomez, Jamie	Member	[S]	
Holden, Robert	Member	[S]	
Howard, Brian	Non-Member	[S]	
Hovt, Katie	Non-Member	[S]	
Humetewa, Bernida	Member	[S]	
Jackman, Katy	Member	[S]	
Johnson Pata, Jacqueline	Member	[S]	
Jones, Katie	Member	[S]	
Kinsel, Krystalyn	Member	[S]	
Manselane, Tech	Non-Member	[S]	

Add individual to roster

Proceed to Register

National Congress of American Indians (NCAI)
1516 P Street NW, Washington, DC 20005

7. Select Registration Options: Here you can select which registration type (If you are registering someone 24 and under, please select Youth Registration in order to receive the discounted rate). You can also select which Optional Functions you would like to have those members that you are registering attend. Once you have selected your preferred options click “Finish” to continue.

National Congress of American Indians

User: Baker, Kellcee | [Logout](#)

Group Registration | Select Registration Options

Note that the registration option that you select here will be applied to all registrants in the group. Press "Previous" and remove from the group any registrant with different options from the rest.

Conference Name: 2012 NCAI Annual Convention & Marketplace
 Name of the Company: National Congress of American Indians
 Key Contact: Johnson Pata, Jacqueline

Select Main Registration

Registration for:	Your price*
<input type="checkbox"/> Conference Registration	\$500.00
<input checked="" type="checkbox"/> Youth Registration (24 and under)	\$175.00

Preconference Social Events

Preconference Sessions

Select from the following Optional Functions

Monday, Oct 22, 2012

- National Prayer Breakfast (7:00AM - 8:00AM) (\$25.00)

Tuesday, Oct 23, 2012

- Youth Honoring Luncheon (12:00PM - 1:00PM) (\$50.00)

Thursday, Oct 25, 2012

- Elder's Honoring Luncheon (12:00PM - 1:00PM) (\$50.00)
- Gala Banquet (7:00PM - 10:00PM) (\$75.00)
- Gala Banquet Table Sponsorship (includes 10 tickets) (7:00PM - 10:00PM) (\$1,000.00)

[Previous](#) [Finish](#) ←

8. Summary and Checkout: This screen will show you a summary of your registration order with the option to edit anything that is incorrect. If the screen happens to show a \$0.00 balance, do not worry, click “Proceed to Shopping Cart” to continue. You will have another chance to edit your order if incorrect.

National Congress of American Indians

User: Baker, Kellcee | [Logout](#)

Group Registration | Summary and Checkout

Conference Name: 2012 NCAI Annual Convention & Marketplace

Company Information

Company Name: Address:
 Key Contact:
 Pricing Level:

Group Registrants

Registration Options

Total Registration Fees

Number of Registrants in the Group: 0

Total Due for Entire Group: \$ 0.00

[Proceed to Shopping Cart](#) ←

9. Shopping Cart: Here you are able to review your billing and shipping information as well as become a member of NCAI to receive discount conference registration, broadcasts, and more! If all is correct click “Continue to Payment.”

Global shopping cart

Bill To: Kellcee Baker, National Congress of American Indians, 1516 P St NW, Washington, DC 20005-1901, US

Ship To: Kellcee Baker, 1516 P St NW, Washington, District Of Columbia, DC 20005-1901, US

Remove	Type	Description	Qty	Unit Price	Line Total
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Aovaman, Nkestia Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Baker, Kellcee Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Beato, Derrick Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Caldwell, Janice Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Daulton, Christina Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Dossert, John Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Ebarb, Amber Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Howard, Brian Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Hovr, Katie Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Humetewa, Bernida Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Johnson Pata, Jacqueline Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Jones, Katie Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Kinsel, Krystalyn Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Pata, Chris Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Sahota, Puneet Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Salway Black, Sherry Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Smalley, Tiffany Registration)	1	\$650.00	\$650.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (Whealock, Leslie Registration)	1	\$625.00	\$625.00
<input type="checkbox"/>	CONFERENCE	2012 NCAI Annual Convention & Marketplace (White Hat, Emily Registration)	1	\$650.00	\$650.00
					\$12,150.00
				Shipping:	\$0.00
				Total before tax:	\$12,150.00
				Estimated tax:	\$0.00
				Order Total:	\$12,150.00

Clear cart | Update cart | Print

[Continue to payment](#)

10. Process Payment: Here you enter your credit card information; once you are finished and all information is correct, click “Submit Payment.” * Please note: Upon clicking the “Submit Payment” button, your credit card will be charged. Only click “Submit Payment” once.

Payment Details

Payment Method: Credit Card

Card Type: VISA

Card Number: [Redacted]

Expiration Date (Month, Year): 1 / 2012

Name on card: [Redacted]

Credit Card Security Code: [Redacted]

Billing Address: 1516 P St NW

Billing Postal Code: 20005-1901

Amount Payment: \$12,150.00*

[Submit Payment](#)

Please note: Upon clicking the "Submit Payment" button, your credit card will be charged. Press Cancel to return to Shopping Cart to change your purchase in any way before submitting payment.

Please Click "Submit Payment" button only one time.

National Congress of American Indians (NCAI)
1516 P Street NW, Washington, DC 20005
Phone: (202) 466-7767, Fax: (202) 466-7797
Email: ncai@ncai.org

11. You are registered for the NCAI Conference! You will see a confirmation screen as well as receive a receipt.